

Minutes of a Board Meeting of Strategic Investment Board Limited

Held at 10.00am on Tuesday 8th December 2015 at
RADAR Centre
9 Heron Road
Sydenham Business Park
Belfast

Present: Gerry McGinn (GMcG)(Chair)
Frank Hewitt (FH)
Marie Therese McGivern (MTM)
Chris Thompson (CT)
Kathryn Thomson (KT)
Danny McSorley (DMcS)
Brett Hannam (BH)

In attendance: Gregor Hamilton (GH)
Scott Wilson (SW)
Martin Spollen (MS)
Paul Priestly (PP)(Items 9-12 only)

Apologies: Duncan McCausland (DMcC)

Declarations of interest

1. The usual declarations of interest were taken as read. In the light of the items potentially open for discussion: FH particularly noted his interest in NI Transport Holding Co; KT noted interests in HMS Caroline, Seige Heroes Museum, Museum of Free Derry and Belfast Waterfront Hall; DMcS noted interest in DCAL Safety and Technical Group for Casement Park; and CT noted interest in G4S.

Minutes of Previous Meeting

2. The minutes of the November 2015 board meeting were approved subject to amendment to item 16 to effect that it had been agreed to circulate Paul Priestly's "lessons learnt" report to project managers. BH confirmed that this had been done, and that an abridged version had also been prepared for possible circulation to departments.

Chairman's and Directors' Business

3. GMcG noted the potential risks to SIB from taking on projects previously within the remit of ILEX. BH explained that most staff would not be transferring and that morale had been low when he visited ILEX. He noted that a letter of expectation had been sent by OFMDFM to the ILEX Board to specify exactly what it was to do before it was wound up. SIB's role would principally be to deliver the new office block, should the business case for this be approved.

4. GMcG noted the potential risks to SIB around the Urban Villages project. BH explained that he had met with ministers and that SIB now had permission from OFMDFM to make grants to community organizations, which would allow matters to be progressed more quickly. 5. GMcG noted that a response had been issued to Malcolm McKibben re the "Boardroom Apprentice" scheme.

6. GMcG noted the publication of the NIAO report on "Invest to Save".

Report from Audit Committee

7. CT reported on the proceedings of the Audit Committee, which had met earlier in the morning. He explained that the committee had discussed "cyber-security" at some length, and been reassured that IT Assist generally had all appropriate protections in place, but noted potential risks in respect of associate advisors, other systems hosted externally, and the board itself. In relation to associates, a new protocol had been put in place, and the committee was content. Similarly the committee was content with the new protocol put in place to in respect of externally hosted sites. With regard to the board a concern remained that board papers were being downloaded to unsecure devices. Sam Pringle was to consider how this risk could best be addressed. GMcG noted the increasing expectation that boards should assure themselves on

these matters, and that other organizations had issued directors with dedicated i-Pads to receive papers. CT said this was one of the options which had been discussed. He explained that Sam Pringle was to prepare an options paper which would be considered at the next board meeting.

8. CT reported that he had attended the annual meeting of ALB Audit Committee chairs. He noted a number of items which had emerged from this:

- SIB is to remain with OFMdfM (ie the new Executive Office);
- SIB would not face further in-year budget cuts, but should plan for a reduction next year;
- generally there would be less pressure on capital budgets than on revenue;
- the 2016/17 budget was expected to be finalized by end June;
- ALBs were to be mandated to follow NICS policy non career breaks;
- the use of shared services was now to be assumed, and permission was to be required to source services independently;
- there was a proposal to “insource” internal audit;
- SIB had been commended for the quality of its business cases.

Chief Executive’s Report, ISNI Report, AMU Report

9. BH updated the board on some of the projects referred to in the Chief Executive’s Report. In particular:

- Belfast Rapid Transit: BH noted that Van Hool (supported by Road Trucks, of Larne) had been appointed to provide vehicles for BRT. Although there had been complaints, the appointment had been made following normal competitive tendering process.
- Urban Villages: BH explained that following the meeting with ministers previously referred to SIB had a clear understanding of what was expected of it, and was willing and able to deliver it.. Work with both Belfast and Derry Councils as delivery partners was proceeding well.

10. MS delivered the ISNI report. He explained that the principal focus of the team was to produce a draft of the new ISNI, in particular agreeing outcome indicators to tie the ISNI to the Programme for Government. He explained that it would be left with DFP to fill in the gaps on the allocation of funding, given experience in the past. MS noted that procurement had been completed for the new Delivery Tracking System, which would be cheaper and could be more easily kept up to date. MS noted that discussions were underway with DRD in connection with a £750m strategic drainage project.

CT asked how much involvement the ISNI team had with the telecoms sector. MS explained that they were now taking a wider focus on all utilities, beyond the specific projects which are being directly funded. DMCS queried the extent of SIB involvement in regeneration projects. MS said this was primarily through the Urban Villages programme.

11. SW spoke to the AMU report. He noted progress against the 2015/16 Action Plan. He explained that a budget had been provided to DFP in respect of Invest to Save, Reform and Restructuring for 2016/17. He noted that a process was now underway to recruit a Transformation Director for the Reform of Property Management Programme. SW explained that as a consequence of the Fresh Start Agreement, the AMU had been given responsibility with DFP for Reform of Property Management, Asset Management Strategy and Revenue Raising.

Finance Report and Media Pack

12. The Finance Report and Media Pack were noted.

Other Business

None

Chairman