

Minutes of a Board Meeting of Strategic Investment Board Limited

Held at 10.30am on Tuesday 19th February 2013 at
Clare House,
303 Airport Road West, Belfast

Present: David Dobbin (DD) (Chairman)
Frank Hewitt (FH)
Brett Hannam (BH)
Geraldine McAteer (GM)
Chris Thompson (CT)
Bro McFerran (BM)

In attendance: Martin Spollen (MS)
Gregor Hamilton (GH)
Scott Wilson (SW)
Colin McCrossan (CM) (Item 4 only)

Declarations of Interest: FH noted interests in respect of his involvement with ILEX, NI Transport Holding Company and NI Science Park. DD noted his interests in Ulster Rugby and Belfast Harbour Commissioners. CT noted his interest in G4S(NI).

1. Minutes of Previous Meeting

The minutes of the January 2013 board meeting were approved.

BH noted that Geoffrey Spence would attend the board meeting in March.

2. Chairman's Business

DD reported that he had met with OFMdfM to discuss salary progression, and that Noel Lavery and Tim Losty had agreed to set up a working party to progress the matter.

DD requested submission of the last outstanding board assessment forms.

3. Chief Executive's Report

BH spoke to the chief Executive's Report. He drew particular attention to:-

World Police and Fire Games: BH noted that SIB had already provided a project manager for the delivery of the actual sports events, and that Noel Molloy had now been asked to assist in relation to the site for the opening ceremony.

G6 Meeting in Fermanagh: BH explained that DETI had asked SIB to provide a project manager to co-ordinate the work of the various government departments involved, and that David Gilmour had been nominated for the role. DD noted the importance of ensuring that all of the responsibilities for meeting the attendant costs of the meeting were clearly identified and allocated in advance.

4. Desertcreat College

CM joined the meeting and updated the board on the Desertcreat College project. He explained that there was a substantial difference between the likely cost of the construction of the college as previously forecast on the basis of advice from the cost consultants and the actual likely outturn cost following the procurement of contractors. In response to a number of questions from the board he explained the reasons for the difference and the steps being taken to manage consultants. DD stressed the board's desire that project costs were tightly controlled and that every effort should be made to get the project closer to the budgeted level.

CM and FH left the meeting.

5. AMU Report and ISNI Report

SW reported on the AMU. He explained that the disposals target of £22.5m was likely to be met notwithstanding a slippage of £1m. AMU was now focusing on finding the last £10m of disposals needed to meet the £100m target for the current CSR. This was likely to involve £5m of disposals this year and £5m next.

SW explained that that information collected on e-PIMS was now being analysed for the State of the Estate report.

SW reported that the draft Asset Management Strategy had been submitted to OFMdfM for ministerial consideration.

MS reported on the work of the ISNI team. He noted that around £20m had been recovered in the September monitoring round and that this had been allocated entirely to DRD for roads maintenance and acquisition of buses. He noted that the Strategic infrastructure Planning model was being used to inform business cases for DEL for the Northern and Southern regional Colleges. He noted that money which had not been spent on the A5 project (while it was delayed by legal challenges) had been rolled over to next year or diverted to pay for work on the A8. MS noted that the RVH critical Care building was largely complete.

MS noted that the report on access to Finance was expected to be approved for publication on 5th March, and as previously discussed he would ensure that a copy was made available to the board in advance of publication.

MS explained that work continued on the Infrastructure Audit and this would be discussed at the Strategy Committee meeting now scheduled for 12 March.

6. Draft Corporate Plan and Business Plan 2013/2014

BH explained that there had been little material change made to the three-year Corporate Plan, other than the annexation of the letter of expectation, which itself was unchanged from the draft submitted to OFMdfM.

BH invited comments on the draft Business Plan. He drew attention to the fact that co-funding from customers was now expected to be around £3m.

Board members suggested a number of changes to the draft document, in particular:

- a change in emphasis in respect of the SIB's role on RFI;
- bringing the section on AMU into the main body of the document rather than an annexe;
- including the capital value of projects in the table at para 15;
- including at para 16 figures from previous year for comparison (although BH noted that figures might not be directly comparable as the method of allocating employment costs had changed);
- clarifying in the first box of Appendix E that the target for 2013/14 is £25m.

BH agreed to make the necessary changes and to submit the final document to the board for approval in advance of submission to OFMdfM.

7. Report from Audit Committee

CT explained the timetable for the production of accounts and the external audit strategy had been signed off at the Audit Committee and the accounts would go to the board for approval at the June board meeting.

The committee had also agreed the terms of the Annual Governance Structure document (in place of the old Internal Statement of Control), and the new terms of reference for the Audit Committee itself.

DD queried if there were any internal audit reports outstanding. CT said there was one, in respect of the provision of advice, which was expected shortly.

CT noted that the NIAO were likely to take a particular interest in the hospitality register.

DD requested that the Risk Register be reviewed at full board level.

8. Finance Report

The Finance Report was noted.

9. Media Pack

The contents of the media pack were noted.

Chairman